

ELECTION PROCESS

Ballygunge Government High School Alumni Association 38/2, Beltala Road, Kolkata – 700020

The following process shall be followed for conducting the election for the **reconstitution of the Governing Body and Board of Trust of the Ballygunge Government High School Alumni Association**:

1. Posts for Election

Election shall be held for the following posts:

1. **Board of Trust:** 3 (Three) Candidates
2. **President:** 1 (One) Candidate
3. **Members:** 10 (Ten) Candidates

2. Office of the Election Commissioner

The offices of the Election Commissioner shall be as follows:

- **Temporary Office:** Ballygunge Government High School premises, for temporary election-related work and receiving of documents.
- **Permanent Office:** GA, Binapani Apartment, 25 Jessore Road, Hridaypur, Kolkata – 700127.

3. Final Voter List

The **Final Voter List** shall be published by the Election Commissioner on **18.09.2026**.

4. Nomination

All nominations received on **4th and 5th September 2026** shall be accepted as submitted and shall not require resubmission.

Any other person willing to contest the election shall duly fill up the nomination form and either:

- send the completed nomination form by email to **tamallaw@gmail.com**; or
- submit the hard copy at the **Permanent Office of the Election Commissioner**.

After scrutiny of the nominations and completion of the withdrawal process, the **Final Candidate List** shall be prepared by the Election Commissioner and forwarded to the official email ID of the Ballygunge Government High School Alumni Association at **bghsaakol@gmail.com**.



As per the Constitution of the Ballygunge Government High School Alumni Association:

- A minimum of **11 (Eleven) candidates** must submit valid nominations for the posts of President and Members. If the required minimum number of candidates is not available, the result shall be declared **without casting of votes**.
- For the **Board of Trust**, a minimum of **3 (Three) candidates** must submit valid nominations. If the required minimum number of candidates is not available, the result shall be declared **without casting of votes**.

5. Casting of Votes

The election shall be conducted at the following venue:

Venue: Ballygunge Government High School premises, Kolkata.

The following procedure shall be followed:

1. Only voters whose names appear in the **Final Voter List** shall be entitled to cast their votes.
2. Every voter must produce valid proof of identity, such as **Voter ID or Aadhaar Card and Membership slip** at the time of voting.
3. Voting shall commence at **10:00 A.M. on 27.09.2026**.
4. After **4:00 P.M. on 27.09.2026**, no new voter shall be permitted to enter the venue for casting their vote.
5. Voters who have entered the venue before 4:00 P.M. shall be permitted to complete the casting of their votes.
6. Voting shall be conducted through a **manual ballot process**.
7. Counting and declaration of the result shall be completed, and the result shall be published **within 72 hours from the completion of casting of votes**.

All concerned members and candidates are requested to strictly adhere to the above election process and the directions issued by the Election Commissioner from time to time.

Signature of Election Commissioner: 

Date: 15.09.2026